

## APPLICATION FOR PFIAA MEMBERSHIP AND RENEWALS 2023/2024

Membership of the PFIAA is a sign of your commitment to best practice in the pet food industry and integrity. It demonstrates that you are serious about maintaining standards and contributing to pet welfare.

Please complete the application form and return to [associations@aigroup.com.au](mailto:associations@aigroup.com.au). Your application will be assessed by the PFIAA Executive Committee and we will advise you of the outcome.

### PLEASE TICK THE MEMBERSHIP YOU ARE APPLYING FOR:

- MANUFACTURER MEMBER** – any entity engaged in the manufacture of commercially sold pet food with a plant located in Australia;
- MARKETER MEMBER** – an entity that:
- is engaged in the importation of prepared pet food into Australia; and
  - acts as the primary manufacturer’s agent for prepared pet food; and
  - primarily markets a range of prepared pet food in Australia; or
  - is generally responsible for a prepared pet food range in Australia; and
- ALLIED INDUSTRY MEMBER** – an entity who provides goods or services in the pet food supply chain.

### ALL APPLICANTS FOR MEMBERSHIP:

- Must have an ABN and be in the pet food supply chain
- If a manufacturer/marketer, must be selling pet food;
- Must be of good character;
- Must not engage, directly or indirectly, in anti-competitive conduct as described in Part IV of the Competition and Consumer Act 2010 (Cth);
- Must not engage in conduct prejudicial to the Association; and
- Must not be currently Bankrupt, or subject to control under the Bankruptcy Act 1966

Once we receive, process and approve your signed application you will receive an invoice for membership. On receipt of the payment you will become a financial member of the PFIAA and receive a membership certificate. Renewal applications will receive a membership certificate on receipt of payment.

### MEMBERSHIP FEES: Please tick

*Manufacturing & Marketing Membership*

Pet food sales (including GST) in Australia in 2022 -22 of:

Membership	Fee	
Less than \$5M	2 144.51	
More than \$5M but less than \$20M	2 857.11	
More than \$20M but less than \$50M	7 146.07	
More than \$50M but less than \$100M	7 858.72	
More than \$100M but less than \$150M	8 573.53	
More than \$150M but less than \$200M	9 288.35	
More than \$200M but less than \$300M	10 003.17	
More than \$300M	12 145.46	
All Allied Members	2 184.20	



**YOU MUST BE FINANCIAL TO BE A MEMBER  
APPLICATION FORM**

ABN  ACN

Name of Legal Entity \_\_\_\_\_

Business Name \_\_\_\_\_  
(this will be the name that appears on your PFIAA Membership Certificate)

State of Incorporation

Do you have a Department of Agriculture, Water and the Environment Establishment Listing for exporting pet food?

YES NO

If yes, provide the Establishment Number/s    
for each site.

Mailing Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ P/Code \_\_\_\_\_ Street \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ P/Code \_\_\_\_\_

Business phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

Additional facilities to be listed (if applicable):

Site Name: \_\_\_\_\_ Address: \_\_\_\_\_ State: \_\_\_\_\_

Site Name: \_\_\_\_\_ Address: \_\_\_\_\_ State: \_\_\_\_\_

Site Name: \_\_\_\_\_ Address: \_\_\_\_\_ State: \_\_\_\_\_

**BUSINESS CONTACT DETAILS:**

The nominated representative will be listed as the primary contact in the business and is responsible for voting in elections.

Last Name \_\_\_\_\_ Title \_\_\_\_\_ First Name \_\_\_\_\_

Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ P/Code \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

**SECONDARY BUSINESS CONTACT:**

Last Name \_\_\_\_\_ Title \_\_\_\_\_ First Name \_\_\_\_\_

Position \_\_\_\_\_

Mailing Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ P/Code \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

**Staff to be included in member listing to receive information.**

Name	Email	Mobile	Position & Qualifications	Location

**BRANDS**

List of all brands sold under your membership application indicating pet food or treats, and whether locally produced or imported. Please add additional lines if required or attached a spreadsheet with all the required details.

If you are audited against AS5812 (manufacturing), only pet food produced at the accredited facility, on the audited manufacturing lines may be listed. If you are audited against AS5812 (marketing), only pet food produced at the offshore accredited facilities may be listed.

All owned brands	Products – all products for each brand	Food type – complete and balanced pet food, treats, supplement	Manufactured locally or imported	Does this brand require registration or is this an END Product? Which registration applies?
e.g. The best dog food	Chicken flavour 1kg, 3kg, 12kg bags	Complete and balanced	Locally produced	
e.g. The Extra	Mint flavour 500ml	Supplement	Imported	APVMA

List of all services (Allied Members only) sold under your membership application. Please add additional lines or include on a separate page.

- 1.
- 2.

**MANDATORY QUESTIONNAIRE FOR NEW APPLICANTS**

1. Do you have current food safety and quality certification(s) (examples include HACCP, SQF, BRC, ISO) ? If yes, please list and provide certificates of currency.
  - 1.
  - 2.
  - 3.
2. Do you have a copy of AS5812 – Manufacturing and Marketing of Petfood? YES  NO
3. Which internationally recognised nutrient profile do your products comply with?
4. Are your company’s products manufactured locally or imported? LOCAL  IMPORTED
5. Does your company export, or plan to export its products? YES  NO
6. Are you aware of the AVA, APVMA and other organisations which mandate pet food in Australia and understand their requirements and adherence? If yes, please explain in your own words.
7. Are you aware of the PetFAST Reporting System in Australia and how it supports the pet food industry? If yes, please explain in your own words.
8. Please describe your business’ recall procedure/plan in detail.

**ACKNOWLEDGEMENT AND DECLARATION:**

By signing this application form the applicant stated above acknowledges and confirms that, as a PFIAA member, it shall be obliged to abide by:

- The PFIAA Application terms and conditions
- The PFIAA Rules
- The PFIAA Code of Conduct
- Comply with PFIAA recall Protocol, or if you have a recall plan it must meet the requirements of the PFIAA Recall Protocol at a minimum
- Manufacturing members shall be audited and comply with AS5812 within 6 months
- The rules of any other External Dispute Resolution Scheme approved by PFIAA from time to time, pursuant to Section 3.12(a) of the PFIAA Rules, if applicable, and as it pertains to disputes arising in relation to the PFIAA Rules and Code of Conduct.

**I declare that the information given in this application is complete, true and correct and that I have read, understood and agree with the PFIAA’s application terms & conditions.**

Signed For and on behalf of (Name of applicant company)

Signature .....

Name.....

Position .....

Date .....